
Hollinswood and Randlay Parish Council

Chairman: Councillor Sheenagh Unwin Clerk: Katrina Baker MBE CiLCA

14th April 2026

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the next **Full Council** meeting on **Monday 20th April 2026** at **Randlay Community Centre at approximately 8pm** following the Annual Parish Meeting.

A zoom link is available for local residents, please request this by 12 noon on the day of the meeting, if required.

A G E N D A

1. Welcome & Introductions

The Chairman, Councillor Sheenagh Unwin, will welcome everyone to the meeting.

There will be no public session, as there was an opportunity for local residents to raise any matters at the Annual Parish Meeting.

2. Apologies

To receive apologies for absence from Members of the Council. A reason for absence should be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 16th March 2026

Members are required to confirm, as accurate, the Minutes of the meeting which have been circulated. These will be signed by the Chairman.

5. Matters arising, for information only, from the March Minutes (not otherwise included in this Agenda).

6. Finance & Governance

Finance

- a. To receive the financial reports for the end of March 2026, which have been circulated
- b. VAT reclaimed for March 2026
- c. PWLP Audit Statement

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Governance

- d. Accidents and Near Misses

7. Community Events

To confirm the arrangements for St George's Day Bingo and May Day / VE Day Celebrations

8. Chairman's Communications

- a) Correspondence
- b) Chairman's Charity update

9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC

10. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration
 - i) TWC/2026/0231 Technology Hub, Stafford Park 1
Erection of a side extension
- c) Other Planning Matters

11. Clerk's Report

- a) Update on the installation of the Fire Alarm at The Pavilion

Councillors Reports

12. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

13. Date of next meetings:

27 th April 2026	Asset & Property Committee	7.00pm	Council Chamber
	Finance & Audit Committee	8.00pm	
18 th May 2026	Annual Meeting	7.00pm	HNC
	Full Council	7.30pm approximately	

Katrina Baker
Clerk to the Council